

Standard Diploma Requirements Academic Advisement – What Students and Parents Need to Know

What are the diploma options?

Students must successfully complete one of the following diploma options:

- 24-credit standard diploma
- 18-credit Academically Challenging Curriculum to Enhance Learning (ACCEL)
- Career and Technical Education (CTE) Pathway
- Advanced International Certificate of Education (AICE) curriculum
- International Baccalaureate (IB) Diploma curriculum

What are the state assessment requirements?

Students must pass the following statewide assessments:

- Grade 10 English Language Arts (ELA) or a concordant score
- Algebra 1 end of course (EOC) or a comparative score

Refer to <u>Graduation Requirements for Florida's</u> <u>Statewide Assessments</u> for concordant and comparative scores.

Students enrolled in the following courses must participate in the corresponding EOC assessment, which constitutes 30 percent of the final course grade⁺:

- Algebra 1
 Geometry
- Biology 1
 U.S. History

⁺Special note: Thirty percent not applicable if not enrolled in the course but passed the EOC (credit acceleration program [CAP]).

What is the difference between the 18-credit ACCEL option and the 24-credit option?

- 3 elective credits instead of 8
- Physical Education is not required
- Online course is not required

What is the difference between the CTE Pathway option and the 24-credit option?

- At least 18 credits are required
- 4 elective credits instead of 8
 - 2 credits in CTE courses, must result in completion and industry certification
 - 2 credits in work-based learning programs or up to 2 elective credits including financial literacy
- Physical Education is not required
- Fine and Performing Arts, Speech and Debate, or Practical Arts is not required
- Online course is not required

24 Credit Standard Diploma

4 Credits ELA

- ELA 1, 2, 3, 4
- ELA honors, Advanced Placement (AP), AICE, IB and dual enrollment courses may satisfy this requirement

4 Credits Mathematics*

- One of which must be Algebra 1 and one of which must be Geometry
- Industry Certifications that lead to college credit may substitute for up to two mathematics credits (except for Algebra 1 and Geometry)
- An identified computer science** credit may substitute for up to one mathematics credit (except for Algebra 1 and Geometry)

3 Credits Science

- One of which must be Biology 1, two of which must be equally rigorous science courses
- Two of the three required course credits must have a laboratory component
- Industry Certifications that lead to college credit may substitute for up to one science credit (except for Biology 1)
- An identified computer science** credit may substitute for up to one science credit (except for Biology 1)

3 Credits Social Studies

- 1 credit in World History
- 1 credit in U.S. History
- 0.5 credit in U.S. Government
- 0.5 credit in Economics

1 Credit Fine and Performing Arts, Speech and Debate, or Practical Arts*

1 Credit Physical Education*

• To include the integration of health

8 Elective Credits

1 Online Course

Students must earn a 2.0 grade point average (GPA) on a 4.0 scale for all cohort years **and pass statewide**, standardized assessments unless a waiver of assessment results is granted by the IEP team for students with disabilities.

* Eligible courses are specified in the <u>Florida Course</u> <u>Code Directory</u>.

**A computer science credit may not be used to substitute for both a mathematics and science credit.

Scholar Diploma Designation

In addition to the requirements of section (s.) <u>1003.4282</u>, Florida Statutes (F.S.), a student must satisfy the following requirements (per. s. <u>1003.4285</u>, F.S.):

- Earn 1 credit in Algebra 2 or an equally rigorous course
- Pass the Geometry EOC
- Earn 1 credit in Statistics or an equally rigorous mathematics course
- Pass the Biology 1 EOC*
- Earn 1 credit in Chemistry or Physics
- Earn 1 credit in a course equally rigorous to Chemistry or Physics
- Pass the U.S. History EOC*
- Earn 2 credits in the same World Language
- Earn at least 1 credit in an AP, IB, AICE or a dual enrollment course

*A student is exempt from the Biology 1 or U.S. History EOC assessment if the student is enrolled in an AP, IB or AICE Biology 1 or U.S. History course; takes the respective AP, IB or AICE assessment; and earns the minimum score to earn college credit.

Merit Diploma Designation

- Meet the standard high school diploma requirements
- Attain one or more <u>industry certifications</u> from the list established (per s. 1003.492, F.S.)

What are the additional graduation options for students with disabilities ?

Two additional options are available only to students with disabilities. Both allow students to substitute a CTE course with related content for one credit in ELA 4, mathematics, science and social studies (excluding Algebra 1, Geometry, Biology 1 and U.S. History). The two options are as follows:

- Students with significant cognitive disabilities may earn credits via access courses and be assessed via an alternate assessment.
- Students who choose the academic and employment option must earn at least 0.5 credit via paid employment.

What is the CAP?

The CAP allows a student to earn high school credit if the student passes an AP examination, a College Level Examination Program (CLEP) or a statewide course assessment without enrollment in the course. The courses include:

- Algebra 1
 Geometry
- Biology 1
 U.S. History

State University System (SUS)

Admission into Florida's public universities is competitive. Prospective students should complete a rigorous course of study in high school and apply to more than one university to increase their chance for acceptance. To qualify to enter one of Florida's public universities, a first-time-in-college student must meet the following minimum requirements (credit earned by industry certification does not count for SUS admission):

- High school graduation with a standard diploma, a minimum of a 2.5 GPA, and admission test scores meeting minimum college-ready test scores per Board of Governors (BOG) Regulation 6.008
- 16 credits of approved college preparatory academic courses per BOG Regulation 6.002
- 4 English (3 with substantial writing)
- 4 Mathematics (Algebra 1 level and above)
- 3 Natural Science (2 with substantial lab)
- 3 Social Science
- 2 World Language (sequential, in the same language or other equivalents)
- 2 approved electives

State University System of Florida

The Florida College System

The 28 colleges of the Florida College System serve nearly 800,000 students. Colleges offer affordable and stackable workforce credentials including certificate programs, associate in science degrees and associate in arts degrees, which transfer to a bachelor's degree program. Many colleges also offer workforce bachelor's degree programs in areas of high demand. All Florida College System institutions have opendoor admissions for students who earned a standard high school diploma or an equivalent diploma or successfully earned college credit.

Florida College System

Career and Technical Colleges and Centers

Florida also offers students 49 accredited career and technical colleges or centers throughout the state, which provide the education and certification necessary to work in a particular career or technical field. Programs are flexible for students and provide industry-specific education and training for a wide variety of occupations.

Career and Technical Education Directors

Where is information on financial aid located?

The Florida Department of Education's Office of Student Financial Assistance administers a variety of postsecondary educational state-funded grants and scholarships.

Office of Student Financial Assistance



GRADE 10 ELA READING AND CONCORDANT SCORES

Class of	Entered 9th			ELA	SAT EBRW/RW	SAT READ	ACT READ	ACT	CLT
					same admin			Ave of Eng & Read	Sum of Ver Reasoning & Grammar/Writing
2023	19/20	FSA	246	BEST	430	24	19	18	N/A
2024	20/21	FSA	246	BEST	480			18	36
2025	21/22	FAST	246	BEST	480			18	36
2026	22/23	FAST	247	FAST ELA	480			18	36
2027	23/24	FAST	247	FAST ELA	480			18	36

ALG 1 EOC AND CONCORDANT SCORES

1st Participation in Alg 1 Course	Alg 1			
Winter 2022-Fall 2023	398	BEST	401	GEO
Winter 2023 and beyond	400	BEST	401	GEO

Class of	Entered 9th	PSAT	SAT	ACT	CLT	GEO	PERT
2023	19/20	430	420	16	N/A	L 3	114
2024	20/21	430	420	16	11	L 3	
2025	21/22	430	420	16	11	L 3	
2026	22/23	430	420	16	11	L 3	
2027	23/24	430	420	16	11	L 3	

2024-2025 TEST DATE SCHEDULES

*** **Bright Futures** students, when registering to take the ACT or SAT, make sure that you select any University that you might consider attending, EVEN IF you plan to finish your associate's degree at a state college. Failure to send scores to the University will result in a fee associated with transferring the scores at a later date if they are needed and possibly delay **Florida Bright Futures** eligibility. ***

ACT ASSESSMENT—FEE \$68.00 REGISTER AT www.act.org

ACT ASSESSMENT WITH WRITING—FEE \$93.00 LATE REGISTRATION — FEE \$38.00

TEST DATE	REGISTRATION DEADLINE	(LATE FEE REQUIRED)	PHOTO UPLOAD DEADLINE	You must select your high school for the school to see your score
September 14, 2024	August 9, 2024	AUGUST 25, 2024	SEPTEMBER 06, 2024	In your My ACT account, go to:
October 26, 2024	September 20, 2024	October 7, 2024	October 18, 2024	ProfileAbout Me
DECEMBER 14, 2024	November 8, 2024	November 22, 2024	DECEMBER 6, 2024	 High School Information City: Glen Saint Mary
February 8, 2025	JANUARY 3, 2025	JANUARY 20, 2025	JANUARY 31, 2025	• SELECT Baker
April 5, 2025	February 28, 2025	March 16, 2025	March 28, 2025	County Senior High Schoo l
JUNE 14, 2025	May 9, 2025	May 26, 2025	JUNE 6, 2025	100965 Baker County Senior Hig
JULY 12, 2025**	JUNE 6, 2025	JUNE 20, 2025	JULY 4, 2024	(Test Center—194850)

*Testing not available at BCHS

ACT Customer Service: 319-337-1270

**If you DO NOT select BCHS as your high school, there is a fee of \$18.50 to send your scores to the school.

SAT TEST NO WRITING—FEE \$60.00 REGISTER AT www.collegeboard.org

Test Date	REGISTRATION DEADLINE	Late Registration Deadline
August 24, 2024	August 9, 2024	August 13, 2024
October 5, 2024	September 20, 2024	September 24, 2024
November 2, 2024	October 18, 2024	October 22, 2024
DECEMBER 7, 2024	November 22, 2024	November 26, 2024
March 8, 2025	February 21, 2025	February 25, 2025
May 3, 2025	April 18, 2025	April 22, 2025
JUNE 7, 2025	May 22, 2025	May 27, 2025

You must select your high school for the school to see your scores.

In your CollegeBoard account, go to:

Profile

LATE REGISTRATION — FEE \$30.00

- Account Settings
- School Information
- SELECT Baker County High
 School

100965 Baker County Senior High (Test Center—194850)

SAT Customer Service: 866-756-7346

Disclaimer:

** Your registration options may be limited if you aren't taking the SAT for one of its main purposes (See <u>www.collegeboard.org</u> for details)

** Dates are subject to change

2024-2025 TEST DATE SCHEDULES

*** **Bright Futures** students, when registering to take the ACT or SAT, make sure that you select any University that you might consider attending, EVEN IF you plan to finish your associate's degree at a state college. Failure to send scores to the University will result in a fee associated with transferring the scores at a later date if they are needed and possibly delay **Florida Bright Futures** eligibility. ***

CLT ASSESSMENT—FEE \$69.00 REGISTER AT www.cltexam.com/tests/clt

Test Date	R EGISTRATION DEADLINE	Score Release Date
August 15, 2024	August 8, 2024	SEPTEMBER 3, 2024
SEPTEMBER 21, 2024	September 16, 2024	OCTOBER 8, 2024
October 16, 2024	October 10, 2024	November 5, 2024
November 7, 2024	October 31, 2024	NOVEMBER 26, 2024
DECEMBER 7, 2024	December 2, 2024	DECEMBER 24, 2024
January 25, 2025	January 16, 2025	February 11, 2025
February 20, 2025	February 13, 2025	march 11, 2025
March 15, 2025	March 06, 2025	April 01, 2025
April 10, 2025	April 3, 2025	April 29, 2025
MAY 10, 2025	MAY 1, 2025	MAY 27. 2025
JUNE 18, 2025	JUNE 12, 2025	JULY 8, 2025

LATE REGISTRATION — FEE NA

You must select your high school for the school to see your scores.

In your CLT account, go to:

- School and Performance
- Current School
- SELECT Public School
- SELECT United States of America
- SELECT Florida
- SELECT Glen Saint Mary
- SELECT Baker County Sr High School

CLT Customer Service: 844-925-8392

** Dates are subject to change

ACT/SAT Graduation Requirement Alternatives

(For students who have not passed their Grade 10 ELA / ALG 1 testing requirement)

ALTERNATI	VE OPTIONS TO GRADE 10 ELA AND/OR ALG 1 SCO	ORES REQUIREMENTS:
	ELA	MATH
ACT	AVERAGE OF 18 ON ENGLISH AND READING	16 ON MATH
SAT	480 EBRW	420
CLT	SUM OF 36 ON THE VERBAL REASONING &	11 ON QUANTITATIVE
	GRAMMAR/WRITING SECTIONS	REASONING

ADDITIONALLY, FOR MATH, A PSAT SCORE (TAKEN IN 10TH GRADE) OF 430 OR ABOVE, OR A GEOMETRY EOC SCORE OF 499 (LEVEL 3), OR ABOVE, CAN BE USED AS A CONCORDANT SCORE.

Planning to Go To College?

Types of Financial Assistance Available: <u>Grants-</u>Do NOT have to be repaid. <u>Scholarships-</u>Do NOT have to be repaid. <u>Loans-</u>Do have to be repaid.

- 1) Make a list of schools that you are interested in attending.
- 2) Apply for **State** of Florida Scholarships such as Bright Futures at: https://www.floridastudentfinancialaidsg.org/

Step by Step instructions are included in this document.

- 3) Apply for Federal Financial Aid by completing the FAFSA at studentaid.gov This application is usually available in October but will be delayed for 2024 until at least December 1st, 2023. The new form is supposed to make the process easier and expand eligibility for more students.
 - 1) Changes to this FAFSA beginning this year include:
 - a. Elimination of questions and expanded eligibility
 - b. Easier information input
 - i. (no need to dig up your tax return information, it will be imported from the IRS.
 - c. Expected Family Income becomes Student Aid Index
 - d. Changes to the Pell Grant calculation
 - e. You will need to have your Financial Aid information sent to any school to which you apply.
- 4) Apply for other scholarships (deadlines vary).
 - a. Scholarships are updated regularly on the Baker County High School Website on the Guidance page and on the Class of 2024 Google Classroom.
- 5) Apply for Baker County Education Foundation Scholarships for which you qualify.
 - a. Last year these were released in February and were due March 10th. They are still posted on the Guidance Scholarship page if you want to see what was available last year.
- 6) Most colleges have their own Scholarship awards AND Foundation Scholarships that are available. Once you are accepted to a college, begin exploring their foundation scholarship options and apply for those also.

Florida Financial Aid Application (FFAA)

This application is used to evaluate the student for Florida Bright Futures and other state scholarships.

How to do the application

Go to www.FloridaStudentFinancialAidsg.org

- > First-Time Applicants; click "Create a Student Account"
- ➢ Create PROFILE
 - Students will be **required** to create an account (Profile)
 - After creating the Profile, student's User ID and password will temporarily display— Student will also receive an email with their User ID and temporary password
 - o Be sure to use a private email that you will still have after graduation
 - Be sure to keep your Student Account login and password so you can go into your account
- > After creating a Profile, students will have the option to continue directly to the FFAA
 - You will need your graduation date—May 17, 2024
 - If you have completed Dual Enrollment classes, you mark Freshman (with previous college)
 - After submitting the FFAA, the student is responsible for tracking the application and award status online and keeping the Office of Student Financial Assistance (OSFA) informed of any demographic or institutional changes.
 - Completing the application in the fall (Starting October 1, 2023) is highly recommended this it will allow for an early evaluation of your transcript by Bright Futures
 - If you do not complete this application, you will not be eligible for the scholarships.

The community service hours, required coursework, and required grade point average must be met by high school graduation, May 17, 2024.

It is recommended to complete the application early and as you continue to earn college entrance exam test scores the scores will be added to your profile by OSFA. You must send your ACT and SAT scores to a Florida Public University for the OSFA to receive your scores. The OSFA will add your ACT and SAT test scores through August 31, 2024. All PERT scores will be reported to the OSFA on your high school transcript. All PERT scores will need to be submitted to BCHS before high school graduation.

Some of the state scholarships have an April 1, 2024 deadline so your application would need to be completed before then. Please see the attached sheet titled *State Programs and Initial Eligibility* for more explanation on dates

Please visit the Florida Student Scholarship and Grants Program website for additional information: www.FloridaStudentFinancialAidsg.org





ENCLOSED INFORMATION TO BE USED AS A GUIDE

Refer to the complete Bright Futures Handbook at:

https://www.floridastudentfinancialaidsg.org/



Florida	FAS Florida Academic Scholars Award	FMSFlorida Medallion Scholars	GSV Florida Gold Vocational Scho		GSC Florida Gold Scholars Award	d Seal CAPE
<u> </u>	100%	75% Scholarship	Credit Hou	r Award	Credit Hou	r Award
Futures Scholarship Program	Scholarship	Coverage	Degree Type	Per Credit Amount	Degree Type	Per Credit Amount
AWARD	Coverage of Tuition and Applicable Fees \$300 for both fall	of Tuition and Applicable Fees As of fall 2021, FMS students enrolled in	Career Certificate Program (PSAV) Applied Technology	\$39 \$39	Career Certificate Program (PSAV) Applied Technology	\$39 \$39
AMOUNT	and spring semesters for	an associate degree program at a Florida	Diploma Program (ATD)		Diploma Program (ATD)	
	additional educational expenses	College System institution will receive 100% of tuition and	Technical Degree Education Program (AS,	\$48	Technical Degree Education Program (AS, AAS, CCC)	\$48
		specific fees.	AAS, CCC)		Bachelor of Science (BS)* Bachelors of Applied Science (BAS)*	\$48
GPA	3.5 GPA weighted in core classes only	3.0 GPA weighted in core classes only	3.0 G weighted in c only AND 3.5 i CTE Program	ore classes	Requires the C graduation	GPA needed for
CORE CLASSES	4 English 4 Mathematics (Algebra 1 and above) 3 Natural Science 3 Social Science 2 World Language (sequential, in same language)	4 English 4 Mathematics (Algebra 1 and above) 3 Natural Science 3 Social Science 2 World Language (sequential, in same language)	4 English 4 Mathema (including / 3 Natural Sc 3 Social Sc 1 Performin 1 HOPE cre Plus a minimum o in a single Cl	Algebra) cience ience g Arts dit of 3 CTE credits	Only requires high school	
SERVICE HOURS	100 Hours of Community Service, paid work hours, or the combination of 100 hours	75 Hours of Community Service, paid work hours, or the combination of 100 hours	30 Hours of Service, paid or the combi hours	-	30 Hours of 0 Service, paid w the combination	ork hours, or
TEST SCORES	2022-2023 Graduates: ACT 29, CLT 96, SAT 1330	2022-2023 Graduates: ACT 25, CLT 84, SAT 1210	ACT 19 Readin 19 Math OR SA		College entrance entr	scholarship
			25 Writing/Lan OR P.E.R.T. 106 Writing, 114 Ma	Reading, 103	Earn a minin postsecondary cred CAPE Industry Cert articulate for co	lit hours through ifications which
Other Requirements				ondary offer an applied oma, technical on program plied science or ence), or a career am and not npletion of an or a	Until a student h eligible associate Seal CAPE (GSC) s only be used at p institutions that of technology dipla degree educat (associate in app associate in app associate in scien- certificate prog completion of associate degree Scholar may als award for a maxin hours toward baccalaurea	e degree, Gold cholarships may postsecondary fer an applied ma, technical ion program lied science or ce), or a career gram. Upon an eligible program, a GSC to receive an num of 60 credit an eligible

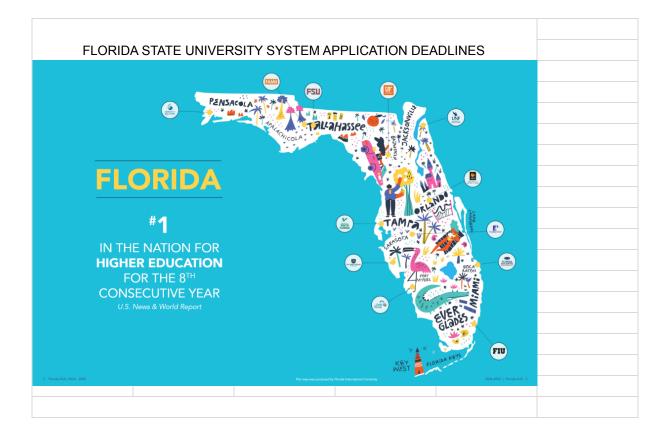
For detailed information, including other ways to qualify, please refer to the Bright Futures Student Handbook at https://www.floridastudentfinancialaidsg.org/ Eligibility requirements are subject to change with each legislative session. Students are responsible for tracking their application and award status online and ensuring that funding for an academic year is accurate by contacting their institution's financial aid office.

Did You Know...

THAT INDUSTRY CERTIFICATIONS COULD QUALIFY YOU FOR BRIGHT FUTURES GOLD SEAL CAPE SCHOLARSHIPS?

Industry Certifications that can be used for Gold Seal CAPE scholarship eligibility

- Entrepreneur and Small Business = 3 credits
- Quickbooks = 3 credits
- Agritechnology Specialist Certification = 3 credits
- WordPress Certified Editor = 3 credits
- Master Entrepreneurship = 3 credits
- Comptia IT Fundamentals+ = 3 Credits
- Certified Food Protection Manager (ServSafe) = 3 credits
- Certified Food Safety Manager = 2 Credits
- Adobe Certified Professional in Video Design = 3 credits
- Adobe Certified Professional in Visual Design = 3 credits
- 911 Public Safety Telecommunicator = 3 credits
- Phlebotomy (CPT) = 1 credit
- Florida Teacher Certification Exam (FTCE) = 3 credits
- Certified Horticulture Professional = 6 credits
- ASE Auto Maintenance & Light Repair (G1) = 3 credits



FLORIDA	VERSITY HANICAL UNIVERSITY
Early Action Non-Binding	All Applicants
Application Deadline November 1, 2024	Application Deadline April 1, 2025
Decision Released December 4, 2024	Rolling Admission
 Official transcript required. Official test scores required. Essay and letters of recommend 	ation for scholarship only.

FLORIDA ATLANTIC UNIVERSITY FLORIDA ATLANTIC UNIVERSITY				
Early Action Non-Binding	All Applicants			
Application Deadline November 1, 2024	Application Deadline March 14, 2025			
Decision Released December 6, 2024	Rolling Admission			
Academic Scholarships for those who qualify	January 15, 2025			
 SSAR Self-Report Test Scores Applicants for the College of Nursing must submit official test scores 				

FGCU FLORIDA GULF COAST	UNIVERSITY
Early Action Non-Binding	All Applicants
Application Deadline November 1, 2024	Application Deadline March 1, 2025
Decision Released January 31, 2025	Rolling Admission
Academic scholarships for those who qualify	Rolling Admission
 *Freshman merit scholarships are guaranteed. Preference is given t early action date of November 1s 	o students who apply by the

FIU FLORIDA INTERNATIONAL UNIVERSITY FLORIDA INTERNATIONAL UNIVERSITY				
Early Action Non-Binding FL High Schools Only	All Applicants	All Applicants Final		
Application Deadline November 1, 2024	Application Deadline December 3, 2024	Application Deadline February 25, 2025		
Decision Released December 11, 2024	Decision Released January 22, 2025	Decision Released March 31, 2025		
Academic Scholarships awarded for those who qualify	Academic Scholarships awarded for those who qualify			

FLORIDA POLYTECHNIC								
Early Action Early Action 2 All Applicants								
Application Deadline November 15, 2024Application Deadline January 15, 2025Application Deadline March 1, 2025								
Decision Released December 1, 2024 Decision March 1, 2025 Decision Released March 1, 2025								
Academic Scholarships for those who qualify Academic Scholarships for those who qualify Rolling after March 15								
Unofficial transcripts and test scores may be used for initial admission decision.								
Official academic records required of all students intending								
to enroll.								
No essay requirement for admission.								

FLORIDA STATE FLORIDA STATE UNIVERSITY									
Early Action Non-Binding Priority All Applicants Florida Residents Only Application									
Application Deadline October 22, 2024 Completed by November 1, 2024	Application Deadline December 1, 2024	Application Deadline March 1, 2025							
Decision Released February 13, 2025	Decisions released February 13, 2025	Decision Released April, 2025							
Academic Scholarships for those who qualify	Academic Scholarships for those who qualify								
Deadline for the University Honors Program and automatic scholarship consideration: December 1.									
Self-report all test scores.									
Link the SSAR.									
 Upload an essay. 									
Upload a list of activities.									

	New College NEW COLLEGE OF FL	ORIDA						
Early Action Non-Binding	All Applicants							
Application Deadline November 1, 2024	Application Deadline February 1, 2025	Application Deadline April 1, 2025	Application Deadline June 15					
Rolling Admission	Rolling Admission	Rolling Admission	June 30, 2025					
Academic Scholarships for those who qualify	Academic Scholarships for those who qualify							
Self-reported transcripts are acceptable for admissions. Official transcripts required for enrollment.								
Self-reported test scores are acceptable for admission. Official test scores required for enrollment.								
Essay required.								
No separate scholarship application is required for most NCF scholarships.								

UNIVERSITY OF CENTRAL FLORIDA							
Early Action Non-Binding	All Applicants						
Application Deadline October 15, 2024	Application Deadline Summer - March 1 Fall - May 1						
Application Completed by November 1, 2024	Summer - March 1 Fall - May 1						
Decisions Released November 15, 2024, with scholarships for those who qualify	Rolling Admission						
 SPARK required. Official test scores required. 							

	UNIVERSITY OF FLORIDA			
Early Action Non-Binding	All Applicants			
Application Deadline November 1, 2024	Application Dead January 15, 2025	line		
Decision Released January 24, 2025	Decision Released March 14, 2025	k		

UNIVERSITY OF NORTH FLORIDA								
Priority Application	All Applicants							
Application Deadline November 1, 2024	Application Deadline April 1, 2025							
Decision Released November 13, 2024	Rolling Admission							
Academic Scholarships for those who qualify	Rolling Admission Applications must be completed by April 15							
 Self-reported transcripts are acceptable for admissions. Official transcripts required for enrollment. Official test scores required for admissions and enrollment 								

UNIVERSITY OF SOUTH FLORIDA UNIVERSITY OF SOUTH FLORIDA								
Priority Application Date								
Application Deadline November 1, 2024	Application Deadline January 15, 2025	Academic Application Deadline March 1, 2025						
Decision Released December 10, 2024	Decision Released Rolling Admission	Rolling Admission						
Academic Scholarships for those who qualify	Academic Scholarships for those who qualify							
SSAR required.								
Official test scores required.								

UNIVERSITY OF WEST FLORIDA								
All Applicants	Scholarship Consideration							
Application Deadline April 1, 2025	Scholarship Consideration Deadline December 1, 2024							
Decisions Released October 15, 2024 Rolling Thereafter								
SSAR required.								
Official test scores required.								

		SUMMER SEMESTER					FALL SEMESTER									
	Name of University	Total Enrollment	Total Undergraduate Enrollment (2023)	Anticipated Class Size	Ave FTIC GPA	Middle 50% Admit FTIC SAT	Middle 50% Admit FTIC ACT	Middle 50% Admit FTIC CLT	Anticipated Class Size	Ave FTIC GPA	Middle 50% Admit FTIC SAT	Middle 50% Admit FTIC ACT	Middle 50% Admit FTIC CLT	SSAR / SPARK	Self- Report Test Scores	2 + 2 Program
FAMU	Florida Agricultural & Mechanical University	9,742	8,011	348	3.47	1025	19.88		1100-1400	3.84	1120-1150	21-23	76	Yes	No	Ignite
	Florida Atlantic University	30,854	23,458	1,150	3.33-4.0	1030-1090	20-24	78-91	4,250	3.73.4.34	1090-1270	22-28	76-90	Yes	Yes	Link2FAU
	Florida Gulf Coast University	16,230	14,243	400	3.16-4.21	1030-1160	19-24	54-68	2,400	3.80-4.54	1070-1230	21-26	63-67	No	No	Destination FGCU
FIU FLORIDA INTERNATIONAL UNIVERSITY	Florida International University	54,037	38,715	3,600	3.9-4.4	1090-1190	21-24	63-78	1,650	4.1-4.7	1250-1390	26-31	83-94	No	No	Connect4Success
FLORIDA POLYTECHNIC	Florida Polytechnic University	1,618	1,569	200	3.96	1130	23	N/A	330	4.35	1160-1360	25-31	81	Yes	Yes	N/A
	Florida State University	43,234	32,217	2,600	4.1-4.5	1280-1360	28-30	34-86 (6 students)	3,400	4.2-4.6	1360-1470	30-33	92-97 (4 students)	Yes	Yes	Aspire TCC2FSU
New College THE HONORS COLLEGE OF Florida	New College of Florida	383	361	8	3.36	1045	23	53	230	3.96	1170	24	82	Yes	Yes	Guaranteed Admission Program
AND	University of Central Florida	69,316	59,547	3,400	3.91-4.38	1180-1240	24-26	81-88	4,900	4.01-4.55	1300-1420	29-31	92-100	Yes	No	Direct Connect to UCF
UF	University of Florida	60,489	38,347	1,800	4.5-4.7	1240-1400	27-32	N/A (Too Few)	5,400	4.5-4.7	1380-1510	31-34	N/A (Too Few)	Yes	Yes	Gator Engineering @ Santa Fe and Gator Design & Construction @ Santa Fe
	University of North Florida	16,575	13,897	1,500	3.63-3.96	1000-1160	19-25	58-65	1,500	4.14-4.57	1130-1300	24-29	71-86	Yes	No	Transfer2UNF
SOUTH FLORIDA	University of South Florida	48,732	36,452	3,211	3.61-4.15	1100-1190	22-25	67-82	4,068	4.07-4.55	1250-1400	27-31	81-91	Yes	No	FUSE
UNIVERSITY of WEST FLORIDA	University of West Florida	14,343	9,646	40	3.51-4.1	1000-1210	19-25		1,460	3.69-4.24	1040-1240	20-27		Yes	No	2UWF

The Florida College System

NF® The Florida College System is the primary access point to higher education for Floridians, including recent high school graduates and returning adult students. The 28 member colleges of the Florida College System respond quickly and efficiently to meet the demand of employers by aligning certificate and degree programs with regional workforce needs. With an array of programs and services, our colleges serve individuals, communities and the state with low-cost, high-quality education opportunities.

Florida College System Institutions

Florida Gateway College Established: 1947

President Dr. Lawrence Barrett Counties Served: Baker, Columbia, Dixie, Gilchrist, Union 386-752-1822

Santa Fe College

SF SANTA FE Established: 1966 President: Dr. Paul Broadie II Counties Served: Alachua, Bradford 352-395-5000



Florida State College at Jacksonville

Established: 1965 President: Dr. John Avendano Counties Served: Duval, Nassau 904-646-2300

St. Johns River State

College

Established: 1958 President: Mr. Joe H. Pickens Counties Served: Clay, Putnam, St. Johns 904-276-6800

Broward College

Established: 1960 President: Gregory Adam Haile, J.D. County Served: Broward 954-201-7350



Chipola College

Established: 1947 President: Dr. Sarah Clemons County Served: Calhoun, Holmes, Jackson, Liberty, Washington 850-526-2761



Florida State College

at Jacksonville

DAYTONA

POLK STATE

College of Central Florida

Established: 1957 President: Dr. James D. Henningsen Counties Served: Citrus, Levy, Marion 352-873-5800

Eastern Florida State College

Established: 1960 President Dr. James Richey Counties Served: Brevard 321-632-1111

Florida SouthWestern State College

Established: 1962

President: Dr. Jeffery S. Allbritten Counties Served: Charlotte, Collier, Glades, Hendry, Lee 239-489-9300

Hillsborough Community College

Established: 1968 President: Dr. Kenneth Atwater County Served: Hillsborough 813-253-7000



Established: 1962 President: Dr. Heather Bigard Counties Served: Lake, Sumter 352-787-3747



North Florida College

Established: 1958 President: Mr. John D. Grosskopf Counties Served: Jefferson, Hamilton, Madison, Lafayette, Suwannee, Taylor 850-973-2288

Palm Beach State College

Established: 1933 President: Ava L. Parker, J.D. County Served: Palm Beach 561-868-3350



Daytona State College

Established: 1957 President: Dr. Thomas LoBasso



Counties Served: Flagler, Volusia 386-506-3000

The College of the Florida Keys

Established: 1965 President: Dr. Jonathan Gueverra County Served: Monroe 305-296-9081

Gulf Coast State College

Established: 1957 President: Dr. John Holdnak Counties Served: Bay, Franklin, Gulf 850-769-1551

Indian River State College



COLLEGE

Established: 1959 President: Dr. Timothy E. Moore Counties Served: Indian River, Martin, Okeechobee, St. Lucie 772-462-4772

Miami Dade College

850-678-5111

Established: 1960 President: Madeline Pumariega County Served: Dade 305-237-8888

> Northwest Florida State College Established: 1963 President: Dr. Devin Stephenson Counties Served: Okaloosa, Walton

Pasco-Hernando State College

Established: 1967 President: Dr. Timothy Beard Counties Served: Hernando, Pasco 727-847-2727



mi Dade





GULF COAS



COLLEGE of

CENTRAL

FLORIDA

EASTERN

FLORIDA

State College

ORIC

SOUTHWESTERN





Established: 1948 President: Dr. Charles E. Meadows Counties Served: Escambia, Santa Rosa 850-484-1000

St. Petersburg College

Established: 1927 President: Dr. Tonjua Williams **County Served: Pinellas** 727-341-4772



OUTH

tate College

South Florida State College

FLORIDA Established: 1965 President: Dr. Thomas C. Leitzel Counties Served: DeSoto, Hardee, Highlands 863-453-6661

Tallahassee Community College

Established: 1966 President: Dr. Jim Murdaugh Counties Served: Gadsden, Leon, Wakulla 850-201-6200



Polk State College

Established: 1964 President: Dr. Angela M. Garcia Falconetti County Served: Polk 863-297-1000



Seminole State College of Florida

Established: 1965 President: Dr. Georgia Lorenz County Served: Seminole 407-708-4722

State College of Florida, Manatee-Sarasota

Established: 1957 President: Dr. Carol Probstfeld Counties Served: Manatee, Sarasota 941-752-5000



SEMINOLE

STATE COLLEGE

VALENCIACOLLEGE

Established: 1967 President: Dr. Kathleen Plinske Counties Served: Orange, Osceola 407-299-5000



Career & Technical Centers

Florida also offers students 49 accredited career and technical centers throughout the state, which provide the education and certification necessary to work in a particular career or technical field. Programs are flexible for students and provide industry specific education and training for a wide variety of occupations. The Bright Futures Gold Seal Vocational Scholars Award is available to assist with the payment of educational expenses.

Bradford

North Florida Technical College, 609 N Orange Street, Starke, FL 32091, 904-966-6764

Flagler

Flagler Technical College, 5400 E Highway 100 Palm Coast, FL 32164, 386-447-4345

St. Johns

First Coast Technical College, 2980 Collins Ave. St Augustine, FL 32084, 904-547-3282

Bay

• Tom P. Haney Technical Center, 3016 Highway 77, Panama City, FL 32405, 850-767-5500

Broward

- <u>Atlantic Technical College</u>, 4700 Coconut Creek Parkway, Coconut Creek, Florida 33066, 754-321-5100
- <u>Sheridan Technical College</u>, 5400 Sheridan Street, Hollywood, Florida 33021, 754-321-5400
- <u>William T. McFatter Technical College</u>, 6500 Nova Drive, Davie, Florida 33317, 754-321-5700

Charlotte

- Charlotte Technical College, 18150 Murdock Circle, Port Charlotte, FL 33948, 941-255-7500
- Citrus
 - Withlacoochee Technical College, 1201 W Main Street, Inverness, FL 34450, 352-726-2430
- Collier
 - Immokalee Technical College, 508 N. 9th Street, Immokalee, FL, 34142, 239-377-9900
 - Lorenzo Walker Technical College, 3702 Estey Avenue, Naples, FL 34104, 239-377-0900

DeSoto

• Family Service Center, 310 W Whidden St. Arcadia, FL 34266

Escambia

• <u>George StoneTechnical College</u>, 2400 Longleaf Drive, Pensacola, FL 32526, 850-941-6200

Gadsden

• <u>Gadsden Technical Institute</u>, 201 Martin Luther King, Jr. Boulevard, Quincy, FL 32351, 850-875-8324

Hernando

• <u>Suncoast Technical Education Center</u>, 4057 California Street, Brooksville, FL 34604, 352-797-7091

Hillsborough

- <u>Aparicio-Levy Technical College</u>, 10119 E. Ellicott Street, Tampa, FL 33610, 813-740-4884
- Brewster Technical College, 2222 North Tampa Street, Tampa, FL 33602, 813-276-5464
- Erwin Technical College, 2010 E Hillsborough Ave, Tampa, FL 33610, 813-769-5180

Indian River

• Treasure Coast Technical College, 4680 28th Ct, Vero Beach, FL 32967, 772-564-4970

Lake

• Lake Technical College, 2001 Kurt Street, Eustis, FL 32726, 352-589-2250

Lee

- <u>Cape Coral Technical College</u>, 360 Santa Barbara Boulevard North, Cape Coral, FL 33993, 239-574-4440
- Fort Myers Technical College, 3800 Michigan Avenue, Fort Myers, FL 33916, 239-334-4544

Leon

• Lively Technical College, 500 N Appleyard Drive, Tallahassee, FL 32304, 850-487-7555

Manatee

• Manatee Technical College, 6305 State Road 70 East, Bradenton, FL 34203, 941-751-7900

Marion

• Marion Technical College, 1014 SW 7th Road, Ocala, FL 34471, 352-671-7200

Miami-Dade

- <u>D.A. Dorsey Technical College</u>, 7100 NW 17th Ave., Miami, FL 33147, 305-693-2490
- <u>George T. Baker Aviation Technical College</u>, 3275 N.W. 42nd Avenue, Miami, FL 33142, 305-871-3143
- Lindsey Hopkins Technical College, 750 NW 20th Street, Miami, FL 33127, 305-324-6070
- <u>Miami Lakes Educational Center and Technical College</u>, 5780 NW 158th Street, Miami Lakes, FL 33014, 305-557-1100
- <u>Robert Morgan Educational Center and Technical College</u>, 18180 S.W. 122 Avenue, Miami, FL 33177, 305-253-9920
- South Dade Technical College, 109 NE 8th Street, Homestead, FL 33030, 305-248-5723
- The English Center, 3501 SW 28th Street, Miami, FL 33133, 305-445-7731

Okaloosa

• <u>Okaloosa Technical College</u>, 1976 Lewis Turner Boulevard, Fort Walton Beach, FL 32547, 850-833-3500

Orange

- <u>Orange Technical College Mid-Florida Campus</u>, 2900 West Oak Ridge Road, Orlando, FL 32809, 407-251-6047
- <u>Orange Technical College Orlando Campus</u>, 301 West Amelia St, Orlando, FL 32801, 407-246-7060
- <u>Orange Technical College Westside Campus</u>, 955 East Story Road, Winter Garden, FL 34787, 407-905-2018
- Orange Technical College Winter Park Campus, 901 W. Webster Ave., Winter Park, FL 32789, 407-622-2900

Osceola

- Osceola Technical College, 501 Simpson Road, Kissimmee, FL 34744, 407-344-5080
- Osceola Technical College St. Cloud Campus, 2901 17th Street St. Cloud, FL 34769, 407-343-7342

• <u>Osceola Technical College - Poinciana Campus</u>, 1030 Cypress Parkway Kissimmee, FL 34759, 407-343-7341

Pasco

• <u>Fred K. Marchman Technical College</u>, 7825 Campus Drive, New Port Richey, FL 34653, 727-774-1700

Pinellas

- <u>Pinellas Technical College Clearwater Campus</u>, 6100 154th Avenue N, Clearwater, FL 33760-2140, 727-538-7167
- <u>Pinellas Technical College St. Petersburg Campus</u>, 901 34th Street S, St. Petersburg, FL 33711-2298, 727-893-2500

Polk

- <u>Traviss Technical College</u>, 3225 Winter Lake Rd, Lakeland, FL 33803, 863-499-2700
- <u>Ridge Technical College</u>, 7700 State Road 544, Winter Haven, FL 33881, 863-419-3060

Santa Rosa

• Radford M. Locklin Technical College, 5330 Berryhill Rd, Milton, FL 32570, 850-983-5700

Sarasota

• Suncoast Technical College, 4748 Beneva Road, Sarasota, FL 34233, 941-924-1365

Suwannee

• <u>Riveroak Technical College</u>, 415 Pinewood Drive SW, Live Oak, FL 32064, 386-647-4200

Taylor

• <u>Big Bend Technical College</u>, 3233 South Byron Butler Parkway, Perry, FL 32348, 850-838-2545

Walton

 <u>Emerald Coast Technical College</u>, 761 North 20th Street, DeFuniak Springs, FL 32433, 850-892-1240

Washington

• Florida Panhandle Technical College, 757 Hoyt Street, Chipley, FL 32428, 850-638-1180

Independent Colleges & Universities

In addition to public colleges and universities, Florida offers 30 private, not-for-profit educational institutions all based in Florida and accredited by the Southern Association of Colleges and Schools (SACS). These schools serve more than 154,000 students across Florida at over 100 main and satellite campuses. Florida's independent colleges and universities award 25 of Florida's bachelor degrees and 1/3 of all degrees. They vary in enrollment from 200 to 26,000 students. Florida's independent colleges and universities guarantee access for all state college graduates as well. More than 95% of full-time undergraduate students receive some form of financial aid. Admission requirements vary by school, so students must stay informed about what each program requires.

U.S. Military Entrance

The U.S. Military branches offer another option for students after high school graduation. The Armed Services Vocational Aptitude Battery (ASVAB) is the required entrance test to enlist in the U.S. Military.

For more information on the ASVAB, visit <u>http://www.military.com/asvab</u>.

Please visit the websites below for more information related to entrance requirements:

*Unites States Air Force (<u>http://www.airforce.com</u>)

*United States Army (<u>http://www.goarmy.com</u>)

*United States Coast Guard (<u>https://www.uscg.mil</u>)

*United States Marine Corp (http://www.marines.com)

*United States Navy (<u>http://www.navy.com</u>)

Trade Apprenticeships

Jacksonville Plumbers & Pipefitters Joint Apprenticeship & Training Trust

P: 904-781-2112 ua234.com

Electrical Training Alliance of Jacksonville

etajax.org

Initial-Eligibility Standards

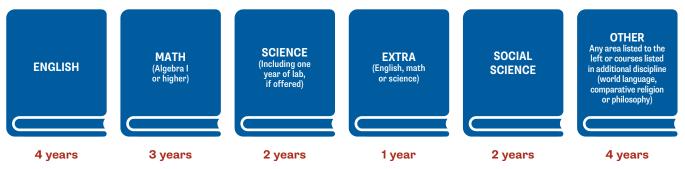
If you want to compete in NCAA sports, you need to register with the NCAA Eligibility Center at **eligibilitycenter.org**. Plan to register before your freshman year of high school. For more information on registration, visit **on.ncaa.com/RegChecklist**.

Academic Requirements

Division I and II schools require you to meet academic standards. To be eligible to practice, compete and receive an athletics scholarship in your first year of full-time enrollment, you must meet the following requirements:

Division I

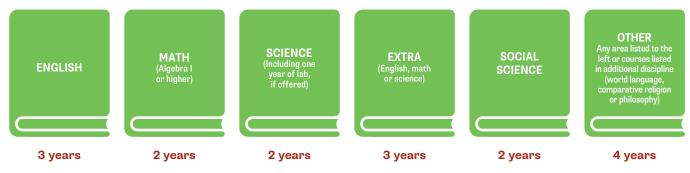
1. Earn 16 NCAA-approved core-course credits in the following areas:



- 2. Complete your 16 NCAA-approved core-course credits in eight academic semesters or four consecutive academic years from the start of ninth grade. If you graduate from high school early, you still must meet core-course requirements.
- 3. Complete 10 of your 16 NCAA-approved core-course credits, including seven in English, math or science, before the start of your seventh semester. Once you begin your seventh semester, any course needed to meet the 10/7 requirement cannot be replaced or repeated.
- 4. Earn a minimum 2.3 core-course GPA.
- 5. Ask your high school counselor to upload your **final official transcript** with proof of graduation to your Eligibility Center account.

Division II

1. Earn 16 NCAA-approved core-course credits in the following areas:



2. Earn a minimum 2.2 core-course GPA.

3. Ask your high school counselor to upload your **final official transcript** with proof of graduation to your Eligibility Center account.

Division III

While **Division III schools** set their own admissions and academic requirements, **international student-athletes** (first-year enrollees and transfers) who are enrolling at a Division III school after Aug. 1, 2023, must be certified as an amateur by the Eligibility Center. Contact the Division III school you plan to attend for more information about its academic requirements.



B REGISTER

GRADE

GRADE

GRADE

- » If you haven't yet, **register** for a free Profile Page account at **eligibilitycenter.org** for information on NCAA initial-eligibility requirements.
- » Use NCAA Research's interactive map to help locate NCAA schools you're interested in attending.
- » Find your high school's list of NCAA-approved core courses at eligibilitycenter.org/ courselist to ensure you're taking the right courses, and earn the best grades possible!
- » If you're being actively recruited by an NCAA school and have a Profile Page account, transition it to the required certification account.
- » Monitor the **task list** in your NCAA Eligibility Center account for next steps.
- » At the end of the school year, ask your high school counselor from each school you attend to upload an official transcript to your Eligibility Center account.
- » If you fall behind academically, ask your high school counselor for help finding approved courses you can take.
- » Ensure your **sports participation** information is correct in your Eligibility Center account.
- » Check with your high school counselor to make sure you're on track to complete the required number of NCAA-approved core courses and graduate on time with your class.
- » Share your NCAA ID with NCAA schools recruiting you so each school can place you on its institutional request list.
- » At the end of the school year, ask your high school counselor from each school you attend to upload an official transcript to your Eligibility Center account.
- » **Request your final amateurism certification** beginning April 1 (fall enrollees) or Oct. 1 (winter/spring enrollees) in your Eligibility Center account at **eligibilitycenter.org**.
- » Apply and be accepted to the NCAA school you plan to attend.
- » Complete your final NCAA-approved **<u>core courses</u>** as you prepare for graduation.
- » After you graduate, ask your high school counselor to upload your final <u>official transcript</u> with proof of graduation to your Eligibility Center account.





2024-2025 Calendar

High School Student

Scholarship Scams Scam Warning Signs

• You have to pay a fee

- Money-back offers or guarantees
- Credit card or bank account information required
- Provides "exclusive" information

Common Scams

"Phishing"

- Unsolicited emails that bear the logo of your bank or credit card
- Appear legitimate but are traps to lure you into giving out your personal or account information

NEVER give out Social Security, credit card or bank account numbers to unsolicited emails or calls

"Pharming"

- Unsolicited emails that encourage you to visit a website or click on suspicious links
- Make sure your inbox spam filters are up to date

BE CAREFUL about giving out your contact information or email address

Reporting Scams

National Fraud Information Center (NFIC) File an online complaint at www.fraud.org

Federal Trade Commission (FTC) File an online complaint at www.ftc.gov/scholarshipscams, call 202-326-2222, or write to: Federal Trade Commission Consumer Response Center 600 Pennsylvania Ave., NW Washington, DC 20580

State Attorney General's Office File your complaint with the Consumer Protection Division in your state. Visit www.naag.org to find your state Attorney General's Office

US Postal Inspection Service (USPIS) File an online complaint involving mail fraud at postalinspectors.uspis.gov, call the Crime Hotline at 877-876-2455 or write to: Criminal Investigations Service Center 222 S. Riverside Plaza, Ste. 1250 Chicago, IL 60606-6100

Better Business Bureau (BBB) File an online complaint about a business at www.bbb.org or call 703-276-0100



2024–2025 Key Dates for High School Students

September 2024 National College Savings Month

October 2024

FAFSA 2025-26 – application period opens this year in December

November 2024 National Scholarship Month

December 2024 Fill out FAFSA ASAP to maximize chances for aid

January 2025 Complete FAFSA & Submit

February 2025 Financial Aid Awareness Month

April 2025 National Financial Literacy Month, Federal income tax due for 2024 – April 15th

May 2025 National Candidates' Reply Date - May 1st

June 2025 Last day to submit 2024–25 FAFSA – June 30th

Test Information

Below is information on test entities and where to confirm test dates:

ACT (American College Testing) www.actstudent.org

AP (Advanced Placement) apcentral.collegeboard.com

CLEP (College-Level Examination Program) clep.collegeboard.org

PSAT (Preliminary SAT) / NMSQT (National Merit Scholarship Qualifying Test) collegereadiness.collegeboard.org/psat

SAT and SAT (Scholastic Assessment Test) Subject Tests

collegereadiness.collegeboard.org/sat

Follow Fastweb @payingforschool



Financial Aid Important Resources

Fastweb for Educators www.fastweb.com/educators

Finaid www.finaid.org

FAFSA (Free Application for Federal Student Aid) studentaid.gov/h/apply-for-aid/fafsa

FAFSA 4Caster https://studentaid.gov/understand-aid/ estimate

CSS PROFILE https://cssprofile.collegeboard.com

Federal Student Aid for Students www.studentaid.ed.gov

Mapping Your Future www.mappingyourfuture.org

More Student Aid Resources

Scholarship Search www.fastweb.com

AmeriCorps www.americorps.gov

City Year www.cityyear.org

Student Loans www.studentaid.gov/loans

EduPASS: International Students www.edupass.org

State Resources www.finaid.org/state

Job Interview Tips for High School Students

Are you a high school student getting ready to interview for a job? It can be challenging when you haven't done it before, but putting your best foot forward during the interview is a critical step towards landing a great job during high school, and a valuable skill to develop for the future. Here are some tips to help you to take advantage of every interviewing opportunity.

Top 10 Job Interview Tips for High School Students

1. Arrive for your interview about 15 minutes in advance. Make sure you take a trial commute to the interviewing spot if you are unsure of the location or how long it might take to park.

Punctuality is a major concern for employers of teens, and late arrival will often kill your chances of landing the job.

2. First impressions have a high impact. Take care with the way you dress and groom yourself to show the employer that you are taking the job seriously. The employer will be especially concerned with your appearance if you are in a customer contact position as a server, store clerk, receptionist or front desk worker.

- Wear wrinkle-free clothing and avoid garments with those stylish holes.
- For most jobs, business casual will be suitable. That means a nice pair of pants and a collared shirt for guys. Girls can do without the collar but should wear a nice blouse, and can pair it with a skirt of appropriate length if preferred.
- Consider the type of organization you are targeting as you prepare your interview attire. Show a fashion flare in line with the orientation of the store if you are going for a job in retail.
- Avoid a shaggy look with your hair, and don't wear excessive cologne, makeup or jewelry. Bring a notepad to jot down questions that may occur to you, points you want to remember to make in your behalf, and the interviewer's name if you tend to be forgetful.

3. The receptionist, secretary or another staff member who greets you may not be your interviewer. However, you can bet that the interviewer will ask about their impressions of you.

Sit up straight, look them in the eye, smile and converse respectfully with them. Ask a question or two or make some small talk. Make them want to tell the boss that they like your personality and that you would fit in.

4. Greet the interviewer with a firm but not crushing handshake, a warm smile and look them in the eye. Make a mental or physical note of their name and use it during the interview, so you remember it for your follow-up. Always address the interviewer as Mr. or Ms. Employers will be evaluating how you might interact with their staff and customers, who are probably primarily adults.

5. Turn your cell phone off or to vibrate, and resist the temptation to take a peek at any time before, during or after the meeting, when you are in view of the interviewer. Employers are very concerned about losing productivity among teen employees who are constantly checking their phones.

6. Exude energy, enthusiasm and a positive attitude at all times. Employers want upbeat teen workers who don't bring any attitudinal baggage to the job. When sitting, avoid slouching and lean slightly forward, like you are eager to hear the next thing that the interviewer has to say.

7. Take inventory of your strengths prior to the interview. If the employer has advertised the job, look at the description and be prepared to say how you meet as many of the qualifications as possible. Be prepared to describe situations where you have used your assets to get things done. Draw upon academics, school activities, sports and volunteer work for examples, especially if you haven't held any or many jobs.

Review some of the common questions for interviews (see below). Practice answering questions with a friend or family member so you can speak confidently during your interview. Don't be intimidated if you don't have all the qualifications for a job. Express a genuine eagerness to learn the job.

8. Be prepared to say why the job interests you. You can reference things like the tasks, work environment, what you would learn and the people with whom you would interact.

Everything being equal in terms of qualifications, employers will often pick the candidate who seems most interested.

9. At the end of the interview, be prepared to ask a few questions about the job. Focus on issues like the nature of the work, training, supervision, clientele, and when you might expect to hear from them. Don't bring up pay. If the job seems like a good fit, look the interviewer in the eye and tell them that you would really like to work there.

10. Effective follow-up after your interview can separate you from the other candidates. As soon as you leave the interview, write a thank you note expressing your gratitude for the interview and stating briefly that you would love to work with them and why you think it's a good fit. A card is a nice touch if your handwriting is legible, but email is also acceptable. Whichever you choose, send it immediately. It will reinforce your punctuality and ability to get things done, as well as reiterating your interest in the job.

What to Wear to an Interview for High School Students

Most high school job seekers aren't interviewing for professional positions. Instead, they're usually looking for part-time jobs in retail, restaurants, babysitting, or even applying for volunteer positions. Accordingly, a teen's interview attire doesn't have to be exceedingly formal. In fact, a teen would look pretty silly in a full-blown business suit.

But, as is the case with any interview, it's important to look well dressed and put together.

Clothing should be in good condition, wrinkle-free and of course, work-place appropriate. Because a teen's level of maturity is a significant factor for employers looking to hire young people, it's especially important that teens dress modestly and tastefully.

Tips for Handling a Job Interview for Teens

The key to successful interviewing for teens is to do exactly what a professional candidate for employment would do. That's the best way to make a positive impression on a prospective employer and to enhance your chances of getting the job.

Be Prepared

Don't just show up for the interview. The more information you have prepared in advance, the better impression you will make on the interviewer. Take the time to get working papers (if you need them) and references, before you start looking for a job.

Do your research. Learn all you can about the position and the company. The job posting, and others for similar positions, can offer valuable information about what they are looking for in a candidate.

That will let you know what skills you should be emphasizing on your resume and in your interview. Checking out the company website will give you insight into the company culture, and exactly what they do and aspire to accomplish. All this information will allow you the opportunity to give complete, educated answers to anything the interviewer might ask.

Bring the following with you to the interview:

- Completed job application (if the employer doesn't have it already)
- References
- Resume (if you have one....*hint, hint....you should have one*)
- Notepad / pen

Be Polite

It's essential to have good manners when interviewing. Shake your interviewer's hand. Make sure you listen carefully and thoughtfully to the interviewer. Don't sit until you are invited to. Don't slouch in your chair. Don't use slang or swear. Be polite, positive, and professional throughout the interview.

Know Your Schedule

Know what days and hours you are available to work, as the employer will almost surely ask. Flexibility is definitely an asset, because the more time you are available, the easier it is for the employer to set a work schedule. Also know how you are going to get to and from work, if you don't drive.

Be on Time

Arrive at the interview site at least five to ten minutes early. If you're not sure where to go, get directions ahead of time. If you aren't driving yourself, make sure you have a reliable ride.

Go on Your Own

If your mom or dad brings you to an interview, don't bring them into the interview room with you. It's important that you speak for yourself and connect with the interviewer, without someone else's assistance. You need to present yourself as a mature, responsible candidate for employment.

Send a Thank You Note

Take a few minutes to thank the person who interviewed you. If you have an email address, send an email thank you note, otherwise send a paper note thanking the interviewer for taking the time to meet with you.

Teen Job Interview Questions

When you are a teen preparing for a job interview, it can be helpful to review typical interview questions that you will most likely be asked. Take the time to practice the questions and how you would answer them so they reflect you, as a person and as a candidate for employment.

Teen Job Interview Questions and Answers

Why Are You Looking for a Job? - Of course, everyone wants to make money at a job, but the reasons you should share with a potential employer should reflect your interest in the field, or in helping to develop your skill set.

Why Are You Interested in Working for Our Company? - Employers ask this question to gauge your interest in the field, and to see if you have done your research. Make sure you check out the company's website at the very least, and familiarize yourself with what the company does, what the work and the work culture are like, and what's important to them.

How Has School Prepared You For Working at Our Company? - Here is your opportunity to talk about the skills you have gained in your education that will make you an ideal candidate for the position.

Why Should We Hire You? - New hires take time to train, and the company wants to know you are worth it. Let them know about your interest in contributing to the company immediately, and be sure to mention if you think they are a firm you would like to consider when your studies are complete.

What Do You Think It Takes to be Successful in This Position? - The job posting can be very helpful in letting you know how they will want you to answer this question. Let them know about the skills you have that they are looking for.

How Would You Describe Your Ability To Work as a Team Member? - There have likely been many times you have worked as a team, on projects, in sports or while volunteering.

The interviewer will want to hear a specific example of a time you worked successfully in a team situation.

What Has Been Your Most Rewarding Accomplishment? - You don't want to brag, but you should share an accomplishment that relates to some of the qualities or experiences required for the job you're interviewing for.

What Are Your Salary Expectations? - With this question, the employer is trying to establish that your expectations are reasonable. As a young worker, the salary you are offered will probably align with an entry level position. It's usually best to avoid a specific number, unless you know for a fact what the job pays.

Tell Me About a Major Problem you Recently Handled. - With this question, the interviewer is trying to determine how skilled you are at problem solving. It's fine to use an example from school, work, sports or volunteering. Make sure you show a positive resolution.

Have You Ever Had Difficulty With a Supervisor or Teacher? - The interviewer will ask this question to determine how you relate to authority. Always answer honestly, but make sure that you have a positive outcome. Remember that the most difficult situations are sometimes the best learning experiences.

Here's how to handle some of the questions employers are likely to toss your way!

What They Say	How To Answer	For Example
Tell me about yourself.	Be ready with some basic information about yourself that shows your ability to do well on the job. Don't ramble on about your life.	"I'm super with kids. I baby-sit a lot and lead art projects at their birthday parties, so I think I'd be a great crafts counselor for your day camp."
Do you have any work experience?	Even if you haven't held a job before, emphasize that you can handle responsibility. Point out your relevant skills with specific examples.	I've never worked as a bank teller, but I'm organized and detail-oriented and I get all A's in math.
What are your greatest weaknesses?	Be realistic. It's an old trick to sugarcoat your reply by saying you work hard or are too competitive, but this irritates some interviewers. Instead, admit to a minor problem that's not job related and say you're working on it.	"I'm shy when I meet new people but I open up when I get to know them." "I've never been great at team sports, but I love in-line skating."
Do you work better on your own or with others?	Let them know that you'll fit in well with the team and offer a specific example.	"I enjoy meeting people and working on projects with a team. That's why I volunteer for school fund-raisers."
Why do you want this job?	Let them know you are enthusiastic about the job and their company and explain why.	"I plan to major in radio and TV journalism, so your position will help me learn a lot about this field."
Do you have any questions for me?	Don't inquire about the pay. Ask one or two solid questions to show your interest.	"What's a typical day like here? "How did you get started in the field?" "What skills are more useful for someone in this position?
What hours are you available to work?	Be available when they need you. If you must fit the job around other obligations, let them know you will do everything you can to accommodate them.	"I can work whenever you say." "I'll be taking the bus home, and it stops running at 10 p.m., but I can come in as early as you need me."
Do you have reliable transportation?	Assure them that you will honor your commitment to show up for work on time. Don't raise doubts or go into too much detail.	"Yes, I live within walking distance." "Yes, my father will drop me off every day." Not: I have a used car that been in the shop a lot so I might have some problems if the transmission goes."

INTERVIEWING DO'S AND DON'TS

DO practice interviewing with a friend or family member. You'll be more polished for the real thing.

DO arrange your transportation in advance and allow extra time to arrive. If you're late for an interview, the employer may think you'll be late for work, too. That's reason enough to turn you down.

(P.S. Wearing a watch sends the right message.)

- **DON'T** bring your ride to the interview. If someone drops you off, have him or her wait in the parking lot, not the lobby. The company is hiring you, not your mother.
- **DO** be prepared to break the ice with a neutral comment about the weather, the traffic or the day's news. If you're nervous, it's OK to admit it to the interviewer.
- **DO** show your enthusiasm and interest, but don't appear desperate for the job. That's a turnoff.
- **DO** look the interviewer in the eye. Otherwise, you'll appear untrustworthy or lacking in self-confidence. This doesn't include staring.
- **DON'T** slouch, yawn, chew gum or otherwise show an attitude.
- **DO** avoid one-word answers; remember this is a conversation. Avoid slang and filler words such as "um", "like", and "you know".
- **DON'T** disagree about anything. Even the smallest negative comment can sway an employer to decide against you.
- **DO** answer specific questions an employer asks. Otherwise, he or she will think you don't listen and don't follow directions well.
- **DO** be ready with the information you'll need, such as the phone numbers of previous employers.

DO find out when you'll hear whether you got the job. Or say something like "I will plan to call you next week if I haven't heard from you." When you call, remind the employer who you are: "Hello. This is Chris Jones. We met last week to talk about the cashier's job."